



MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES

September 9, 2013

The Board of Library Trustees met in regular session in the Library Program Room A, 665 W. Olive Avenue at 7:00 p.m. with Jill Shanmugasundaram presiding.

The meeting was called to order at 7:02 p.m.

ROLL CALL

Boardmembers Present: Chair Jill Shanmugasundaram
Vice Chair Anne Davis-East
Boardmember Daniel Bremond
Boardmember Ray Su
Boardmember Narendra Pathak

Council Liaison: Tara Martin-Milius (absent)

Staff Present: Steve Sloan, Administrative Librarian
Susan (Sue) Kaplan, Supervising Librarian

PUBLIC ANNOUNCEMENTS: None.

CONSENT CALENDAR

1. Approval of Draft Minutes of 07/01/13

Boardmember Pathak moved, and Boardmember Davis-East seconded, approval of the consent calendar as presented. Motion carried 4-0 with Boardmember Su abstaining due to his absence.

PUBLIC COMMENTS: None.

PUBLIC HEARINGS/GENERAL BUSINESS

2. Children's Services Update:

Supervising Librarian Sue Kaplan provided the Board with an overview of FY 2012/13 highlights for Children's and Teen's Services. Demand for Children's and Teen's services continues to grow.

The Children's Summer Reading Program had 1,873 participants, of those 1,152 completed the program for a total of 18,253 books read. The Teen Reading Program had 575 participants, of those 308 completed the program for a total of 2,905 books read. Supervising Librarian Kaplan

thanked the Friends of the Sunnyvale Public Library for their funding support of the Summer Reading Programs.

Staff continues to offer the After School Center, PSAT/SAT program and Bilingual Storytimes. New services will include an online newsletter, a Lego program and a science program. Staff answered questions regarding services provided during the day for homeschoolers.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

3. Annual Update on Library Building Issues:

Administrative Librarian Sloan provided the Board with an overview of Library building issues during the last fiscal year. Top issues included plumbing, lighting and furniture. The Library now has a dedicated custodial staff seven day a week during open hours in addition to the regular night-time custodians. Since the assignment of the dedicated custodian the Library has seen a 46% decrease in facility work orders.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

4. Branch Library Update:

Administrative Librarian Sloan informed the Board that Director Rosenblum provided Branch Library presentations at Plaza Del Rey on August 2, at Cape Cod on August 6 and at Fairwood Elementary on August 21. The City is in negotiations with Stratford School regarding the sale of the Raynor Facility. Interviews of potential architects for the Branch Library Project have been completed and a decision will be made in September.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

NON-AGENDA ITEMS AND COMMENTS

• **BOARDMEMBERS ORAL COMMENTS**

Boardmember Pathak provided an overview of the India Independence Day event he attended on August 15 in San Jose. He also mentioned that Library Supporter Pravih Desai passed away in August.

Vice Chair Davis-East and Boardmember Bremond will be attending the Legislative Breakfast scheduled for Saturday, September 14.

STAFF ORAL COMMENTS

Administrative Librarian Sloan noted the following:

- The Library circulated 2,748,170 items in FY 2012/13, a 1.5% increase from the previous year.
- In 2012/2013, Children's materials accounted for 1,249,498 check-outs, 45% of the Library's circulation. The Children's percentage of the total Library circulation has increased steadily from 38% in 2005/2006.
- Attendance at Children's programs has also increased dramatically, from 16,184 in 2005/2006 to 34,987 in 2012/2013 or a 116% increase in eight years.
- News articles were distributed.

INFORMATION ONLY ITEMS: None.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Lisa G. Rosenblum
Director of Library and Community Services